Validation Seminar
November 26-27
2020

Workshop
Yay! A 21st Century Competency Passport
Facilitator Noeleen Dooley
A bit about myself
In this workshop

WE WILL EXPLORE A VALIDATION TOOL

EXAMINE AN E-PORTFOLIO

DISCUSS HOW THIS COULD APPLY TO YOUR OWN WORK
Assess your career skills, including communication skills, interpersonal skills and more.

Identify your key strengths for your career and areas needing development.

Develop your job interview skills.

Build an online profile to track your career progress.

Gather endorsements to help develop a winning CV.
Who is Skills Summary for?

Skills Summary is suitable for anyone working on, or interested in, their personal and professional skills development.

It is particularly tailored for young people aged 16-25 and for youth workers and mentors in their role to support young people’s skills development.
The 21st C Learner is . . .

- globally aware
- a communicator
- a self-directed learner
- an innovator
- civically engaged
- a problem-solver
- financially & economically literate
- information & media literate
- a critical thinker

21st Century Competencies
## Validation Rubric mapped to 21st Century Competencies

<table>
<thead>
<tr>
<th>Teamworking Skills</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>I develop positive relations with others and share information and knowledge when appropriate.</td>
<td>When working in a team I aim to encourage cooperation, unity and morale within a group.</td>
<td>I have good experience in leading teams to successful outcomes</td>
</tr>
<tr>
<td></td>
<td>I understand my role in a team and make every effort to play my part.</td>
<td>When working in a team I aim to encourage cooperation, unity and morale within a group.</td>
<td>I often support others to achieve a result and to overcome obstacles as they attempt to reach their goal or outcome.</td>
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<tr>
<td></td>
<td>I am happy to put in the effort personally to help achieve my team’s goals.</td>
<td>I understand the benefits of getting different teams to work together to achieve a common goal.</td>
<td>I regularly resolve conflict between members in a team or group and feel confident in doing so.</td>
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<tr>
<td></td>
<td>I try to promote cooperation, unity and teamwork and I often give positive feedback to team members.</td>
<td>I believe having people from different backgrounds on a team can make it stronger.</td>
<td>I have worked with multiple teams to support or collaborate on projects I was involved with.</td>
</tr>
</tbody>
</table>
Interpersonal Skills

https://forms.gle/bdt/i5T2wNj8X0r12
**Skills Summary**

**Jane Doe**  
JaneDoe@email.com

**Biography**

A lifelong learner, passionate about sports and music. I am hoping to do a course in sports when I am finished school. I have been with the Tuesday Youth Club for the past 3 years.

**Summary**

<table>
<thead>
<tr>
<th>Ethics &amp; Integrity</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communication Skills</td>
<td><img src="0.5" alt="Green" /></td>
<td><img src="0.5" alt="Green" /></td>
<td><img src="0.5" alt="Green" /></td>
</tr>
<tr>
<td>Interpersonal Skills</td>
<td><img src="0.5" alt="Green" /></td>
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<td>Teamwork</td>
<td><img src="0.5" alt="Green" /></td>
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</tr>
</tbody>
</table>

**Ethics & Integrity Level 1**

**Communication Skills**

- Level 3: I always try to use clear, concise language and avoid jargon.
- Level 2: I sometimes struggle to express complex ideas clearly.
- Level 1: I struggle to communicate effectively, often leaving others confused.

**Interpersonal Skills**

- Level 3: I am empathetic and can read others' emotions well.
- Level 2: I can understand and respond to others' emotions, but I struggle to handle conflicts.
- Level 1: I have difficulty understanding others' emotions and frequently误解 others.

**Teamwork**

- Level 3: I always work well with others, respecting and supporting each other.
- Level 2: I can contribute to team projects, but sometimes I struggle to compromise.
- Level 1: I often feel overwhelmed in team settings and may not contribute effectively.

**My Experience**

**Ethics & Integrity**

**Communication Skills**

- Level 3: I always try to use clear, concise language and avoid jargon.
- Level 2: I sometimes struggle to express complex ideas clearly.
- Level 1: I struggle to communicate effectively, often leaving others confused.

**Interpersonal Skills**

- Level 3: I am empathetic and can read others' emotions well.
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**Teamwork**

- Level 3: I always work well with others, respecting and supporting each other.
- Level 2: I can contribute to team projects, but sometimes I struggle to compromise.
- Level 1: I often feel overwhelmed in team settings and may not contribute effectively.

**My Indorsements**

- “Jane is a great communicator and always demonstrates a positive attitude.”
  - John Smith, President, Tuesday Youth Club

- “Jane has great leadership skills and is always willing to help others.”
  - Mary Johnson, Volunteer, Tuesday Youth Club

- “Jane is a valuable team member and consistently brings fresh ideas to the table.”
  - Elizabeth Davis, Organizer, Tuesday Youth Club

An example of the full personal Skills Summary
E-Portfolio

https://online.fliphtml5.com/kicov/qlrr/#p=4
App.Bookcreator.com
One Example of a finished project

- https://online.fliphtml5.com/kicov/qlrr/#p=4